



PEER MENTOR EXECUTIVE

If you are interested in leading a team of Peer Mentor Coordinators, supporting volunteers and advocating for Peer Mentoring in the lives of young people, then this is the role for you!

THE COMMITMENTS

- A minimum of 1 year.
- A minimum of 1hr/week throughout the year.
- Flexible.

DUTIES

- Lead and manage the Life Beacon Mentoring team which includes the Course-Based Mentor Coordinator, the Career-Based Mentor Coordinators and the Entrepreneur Mentor Coordinator.
- Collect, relay information and feedback to the Mentoring team; recipients of the Mentoring scheme and Life Beacon President.
- Support in the recruitment of the Peer Mentor Coordinators and Mentors.
- Admin for the Mentoring scheme by taking on tasks such as scheduling meetings and communicating with all participants in the Mentoring Scheme.
- Lead organise mentoring events and activities.
- Continuously find ways to improve the effectiveness of the Mentoring Scheme.

BENEFITS

- Improve leadership skills through coordinating the Mentoring team.
- Develop and improve organisational, time management and administrative skills.
- Build relationships with volunteers and recipients of the Mentoring Scheme.
- Improve verbal and written communication skills.
- Develop networking skills.
- Be able to support students and make a positive impact in the world.

REQUIRED EXPERIENCE/ATTITUDE

- No previous experience is needed although it can be beneficial.
- A friendly and enthusiastic attitude.
- Willingness to go above and beyond for others.
- Have a non-judgemental and approachable attitude.
- Basic time-management and organisational skills.
- An ability to communicate with people from diverse backgrounds.
- Be reliable, punctual and responsive.

Make a difference in the life of young people by joining our volunteering programme!

Apply for this role using this link: <https://forms.gle/xb7ViyinappGsn8R8>

VISIT [LIFEBEACON.ORG](https://www.lifebeacon.org) FOR MORE ABOUT THIS PROGRAMME